



**REGULAR MEETING OF THE
OSHAWA PUBLIC LIBRARY BOARD**

**Thursday, June 15, 2023 beginning at 6:30 p.m.
McLaughlin Branch, Boardroom**

MINUTES

Present: Mark Ashcroft, Jim Clapp, Elizabeth Jamischak, Kathryn McMillan, Marco Osso, Alexander Parkin and Carolyne Willoughby

Regrets: Haseeb Ahmad, Eric Guernsey, Andrew Holmes and Councillor Tito-Dante Marimpietri

Staff: Frances Newman, Chief Executive Officer
Mary Ann Gruppuso, Director, Customer Experience
Stephanie McLean, Executive Assistant, acted as the Recording Secretary

In Eric's absence, Elizabeth Jamischak, Vice-Chair of the Board acted as Chair of the meeting.

1. **Call to Order / Approval of Agenda**

(36-23) MOTION – Moved by Mark Ashcroft, seconded by Alexander Parkin, "That the Oshawa Public Library Board approve the Agenda, as presented, for the June 15, 2023 Board meeting. **CARRIED**

2. **Declaration of Conflict of Interest**

No conflicts were declared.

3. **Approval of the Minutes**

(37-23) MOTION – Moved by Carolyne Willoughby, seconded by Jim Clapp, "That the Oshawa Public Library Board approve the minutes, as presented, from the May 18, 2023 meeting. **CARRIED**

4. **Consent Agenda**

The Board members received each of the following reports in their meeting packages, which were provided in advance of the meeting:

1. CEO Strategic Plan Update and Activity Highlights
2. Financial Report – May 2023

(38-23) MOTION - Moved by Alexander Parkin, seconded by Kathryn McMillan,
“That the Oshawa Public Library Board approve Consent Agenda items 1 and 2 consisting of the CEO Strategic Plan Update and Activity Highlights, Financial Report as at May 31, 2023.” **CARRIED**

At this point of the meeting the Board had a brief discussion regarding the City of Oshawa’s upcoming centennial anniversary in 2024. The Board suggested the Library be acknowledged in the 100-year anniversary celebrations.

5. **Business Arising from Minutes**

N/A

6. **New Business**

1. **Meet the Management Team: Mary Ann Gruppuso, Director, Customer Experience**

Mary Ann Gruppuso, the Library’s new Director, Customer Experience introduced herself to the Board, and provided an overview of her previous work experience, as well as her current role and responsibilities at the Library. Mary Ann advised the Board that she is responsible for overseeing the Programming department, Community Outreach department, and Branch Operations.

2. **New Library Update**

Frances provided the Board with an update on the new proposed Northwest Community Centre, including the proposed location and layout of the new library branch. Discussion ensued.

The Board also discussed the growing population in the northeast area of Oshawa, being the area closest to the Delpark Homes Centre branch, and the need for the Library to keep up with the demands in this area.

Based on the information provided, the OPL Board supports a new Library branch and is in favour of expanding to include a 5th branch in the proposed new community centre. However, the Board also expressed their concerns with the growth of the City in the area closest to the Delpark Homes Centre branch and are concerned with the current size of the branch citing the lack of capacity will to continue to be an issue due to the growth in this area.

(39-23) MOTION - Moved by Kathryn McMillan seconded by Mark Ashcroft,

“That the Oshawa Public Library Board agrees that a letter be prepared and submitted to the Facilities department of the City of Oshawa by Frances Newman on behalf of the Board acknowledging that based on the information provided, the Oshawa Public Library Board supports a new library branch.”

7. **Other Business, if any**

It was noted that as of the date of the meeting there were no updates regarding the Library’s capital funds. Discussion ensued.

8. **Adjournment**

(40-23) MOTION - Moved by Jim Clapp seconded by Alexander Parkin,
“That the meeting adjourn.” **CARRIED**

The meeting adjourned at 7:54 p.m.