

Oshawa Public Libraries – Memory Lab User Agreement

Please read carefully. By signing this document, you agree to comply with the terms and conditions of using Memory Lab technology at Oshawa Public Libraries.

- I have an Oshawa Public Libraries membership in good standing.
- I have read and understood the [Library Use Guidelines](#).
- I accept any and all responsibility for repair and/or replacement costs resulting from theft, damage, negligence or misuse.
- A minimum fee of \$50 will be charged for damaged equipment up to the full replacement cost. Charges will be added to your library card.
- I understand that replacement charges will result in my library privileges being suspended until charges are cleared.
- I understand that the Memory Lab computers are reserved for media conversions and are not available for general computer use. (e.g., email, internet browsing, social media, etc.)
- I understand that the equipment in the Memory Lab will be used for lawful purposes and not to create physical and digital content that is:
 - Prohibited by provincial or federal law
 - Unsafe, harmful, dangerous or poses an immediate threat to the well being of others.
 - In violation of another's intellectual property rights.
- I understand that I am not permitted to have any beverages or food when using Memory Lab equipment.
- I will leave the equipment and space in the same condition that it was in at the beginning of my booking.
- I accept all risks and responsibilities when using equipment, and understand that Oshawa Public Libraries is not responsible for the loss of

any documents or damage to any personal devices that may result from the use of Memory Lab equipment.

I have read, understand and agree to comply with the terms and conditions of this Memory Lab User Agreement. I will abide by the Library Use Guidelines and acknowledge that failure to comply may result in the loss of library privileges.

Name (Print)

Date

Signature

