



Oshawa Public Libraries – Memory Lab User Agreement

Please read carefully. By signing this document, you agree to comply with the terms and conditions of using Memory Lab technology at Oshawa Public Libraries.

- I have an Oshawa Public Libraries membership in good standing.
- I have read and understood the Library Use Guidelines (attached).
- I accept any and all responsibility for repair and/or replacement costs resulting from theft, damage, negligence or misuse.
- A minimum fee of \$50 will be charged for damaged equipment up to the full replacement cost. Charges will be added to your library card.
- I understand that replacement charges will result in my library privileges being suspended until charges are cleared.
- I understand that the Memory Lab computers are reserved for media conversions and are not available for general computer use. (e.g., email, internet browsing, social media, etc.)
- I understand that the equipment in the Memory Lab will be used for lawful purposes and not to create physical and digital content that is:
 - Prohibited by provincial or federal law
 - Unsafe, harmful, dangerous or poses an immediate threat to the well being of others.
 - In violation of another's intellectual property rights.
- I understand that I am not permitted to have any beverages or food when using Memory Lab equipment.
- I will leave the equipment and space in the same condition that it was in at the beginning of my booking.
- I accept all risks and responsibilities when using equipment, and understand that Oshawa Public Libraries is not responsible for the loss of

(905) 579-6111

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Oshawa Public Libraries 65 Debwewin Miikan Oshawa, ON L1H 1N2

any documents or damage to any personal devices that may result from the use of Memory Lab equipment.

I have read, understand and agree to comply with the terms and conditions of this Memory Lab User Agreement. I will abide by the Library Use Guidelines and acknowledge that failure to comply may result in the loss of library privileges.

Name (Print)

Date

Signature